

SCHOOL OF ENGLISH LANGUAGE



	LEVEL	DESCRIPTION	FEES per term
CERTIFICATE	Level 1	Pre Beginner level of English	9,000
	Level 2	Beginner level of English	9,000
	Level 3	Elementary level of English	9,000
	Level 4	Pre-intermediate level of English	9,000
DIPLOMA	Level 5	Intermediate level of English	9,000
	Level 6	Upper intermediate level of English	9,000
	Level 7	Advanced level of English	12,000
SPECIAL ENGLISH		IELTS or TOEFL	15,000
		IELTS - A1 Test Preparation	10,000
OTHERS		INTENSIVE ENGLISH	18,000
		Kiswahili Language	7,500
		Foundation Studies	15,000

ADULT PRIMARY EDUCATION

Fees: Ksh. 15,000 per term Registration: 1,000/= Duration: 2 years



SUBJECTS

- English Language
- Kiswahili
- Social Studies
- Mathematics
- Science
- IRE

SCHOOL OF IGCSE for Adults

Fees: Ksh. 24,000 per term Registration: 1,000/= Duration: 2 years



SUBJECTS

- English
- Biology
- Accounting
- Mathematics
- Chemistry
- Commerce

TAILORING, DRESS MAKING & FASHION DESIGN



COURSE	DURATION	TERMLY FEE	GRADE REQUIRED
Certificate in Tailoring & Dress Making	4 terms	15,000	OPEN
Diploma in Tailoring & Dress Making	6 terms	15,000	KCSE
Practical Skills in Tailoring (FULL TIME)	3 months	30,000	D Plain

SCHOOL OF HOSPITALITY MANAGEMENT



COURSE	DURATION IN TERMS	TERMLY FEE	MINIMUM GRADE	EXAM BODY
Artisan in Food & Beverage	2	12,000	KCPE	KNEC
Certi in Food & Beverage	4	12,000	D Plain	KNEC
Pastry & Bakery	1	30,000	Open	ATLAS
Practical Food Production	1	24,000	Open	ATLAS

HAIR DRESSING, BEAUTY THERAPY & HENNA



COURSE	LEVEL	NO. OF TERMS	EXAM BODY	FEE PER TERM
Certificate in Hair Dressing	Certificate	2 terms	NITA	12,000/-
Certificate in Beauty	Certificate	2 terms	NITA	12,000/-
Certificate in Cosmetology	Certificate	2 terms	NITA	12,000/-
Diploma in Hair Dressing	Diploma	3 terms	NITA	15,000/-
Diploma in Cosmetology	Diploma	4 terms	NITA	15,000/-
Certificate in Henna Skills	Certificate	3 months	ATLAS	9,000/-

SHORT COURSES

COURSE	DURATION	FEES PER MONTH
Make up	1 month	10,000/-
Manicure & Pedicure	2 months	12,000/-
Weaving & Bonding	1 month	10,000/-
Braiding & Plaiting	2 months	6,000/-
Nail Technology	2 months	9,000/-
Artificial Dreadlocks/Colouring	1 month	12,000/-
Advanced Massage	1 month	12,000/-

Why you need to study with us?

Choosing the right college is one of the most important decisions you will make. There are many reasons why you will benefit from studying at Atlas College and these include:

- Registered and approved by TVETA
- We are KNEC Centre for Business and Community Development etc.
- We have collaboration with International Bodies
- We are a modern college for Computer Science and ICT.
- We have qualified teaching staff and support team.
- We facilitate industrial attachment for our students.
- We have excellent examination results.
- Our courses are competitively priced.



FEES PAYMENT ACCOUNTS

Students can make payments through:

NO	BANK	A/C NUMBER	PAYBILL NO.
1	National Bank	01036064043100	560515
2	First Community Bank	0999334701	928732
3	Gulf African Bank	01700004501	502591



ATLAS COLLEGE
Of Professional Studies

PROSPECTUS
2021



P.O. Box 79186 - 00400 Nairobi - Kenya.
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INSTITUTION'S PROFILE

WELCOME

Welcome to Atlas College of Professional Studies.

ABOUT US

Established in 1998, Atlas College is a professional training institution duly registered by the Ministry of Higher Education, Science and Technology (**Reg. No. MOHEST/PC/1271/10**) and approved by **TVETA** to train in variety of fields at Certificate, Diploma and Advanced Diploma levels.

OUR VISION

To be a dynamic and innovative college of excellence in teaching and community service through provision of high quality education.

OUR MISSION

To provide a high quality education at affordable fees.

CORE VALUES

- Excellence
- Integrity
- Respect
- Innovation

COLLEGE ADMISSION REQUIREMENTS

- Photocopies of academic certificates
- Photocopy of National ID/ Passport
- 2 passport size coloured photographs
- Admission Fee..... Kshs. 1,000
- Stationery Kshs. 500
- College ID: Kshs. 300

Distance Learning: is available for the programmes shown in the prospectus



SCHOOL OF BUSINESS MANAGEMENT

COURSE	DURATION (TERM)	TERMLY FEE	GRADE REQUIRED
Artisan	2 terms	15,000	KCPE
Cert. in Business Management	4 terms	15,000	D Plain
Cert. in Human Resource Mgmt	4 terms	15,000	D Plain
Cert. in Supply Chain Mgmt.	4 terms	15,000	D Plain
Cert. in Project Management	4 terms	15,000	D Plain
Cert. in Sales and Marketing	4 terms	15,000	D Plain
Dip. in Business Management	6 terms	15,000	C minus
Dip. in Human Resource Mgmt	6 terms	15,000	C minus
Dip. in Supply Chain Mgmt	6 terms	15,000	C minus
Dip. in Project Management	6 terms	15,000	C minus
Dip. in Sales & Marketing	6 terms	15,000	C minus

SCHOOL OF ACCOUNTANCY

COURSE	DURATION IN MONTHS	TERMLY FEE	MINIMUM GRADE	EXAM BODY
ATD	6 months (each level)	15,000	C-	KASNEB
CPA	6 months (each level)	15,000	C+	KASNEB
ACCA	6 months (each level)	15,000	C-	ACCA

SINGLE SUBJECT COURSES

COURSE	DURATION IN MONTHS	TERMLY FEE	MINIMUM GRADE	EXAM BODY
Front Office Operations	6	15,000	Open	ICM
Public Relations	6	15,000	Open	ICM
Logistics	6	15,000	Open	ICM
Bookkeeping & Accounts	6	15,000	Open	ICM
Business Calculations	6	15,000	Open	ICM
Journalism & Media Studies	6	15,000	Open	ICM

SCHOOL OF SOCIAL SCIENCES

COURSE	DURATION IN TERMS	TERMLY FEE	MINIMUM GRADE	EXAM BODY
Certi in Community Dev	4	15,000	Open	KNEC
Dip. in Community Dev	6	15,000	Open	KNEC

SHORT COURSES

COURSE	DURATION	FEE	GRADE
Office Management	3 months	15,000	Open
NGO Management	3 months	15,000	Open
Report Writing	3 months	15,000	Open
Proposal Writing	3 months	15,000	Open

SCHOOL OF ICT

COMPUTER APPLICATIONS



Duration: 2 - 3 months Fees: Ksh. 9,000 Certificate: 3,000/-

1. Intro. to ICT
2. MS Windows
3. MS Word
4. MS Excel
5. MS Access
6. MS Power Point
7. MS Publisher
8. MS Outlook
9. Typing Skills
10. Printing & Scanning
11. Trouble Shooting
12. Internet Technology

DIPLOMA IN COMPUTERISED SECRETARIAL

Duration: 6 months Fees: 12,000 per term Grade D Plain



- Concepts of IT
- Typing Skills
- Quickbooks
- Tally Accounting
- Adobe Photoshop
- CorelDraw
- Word Processing
- Office Management
- Business English
- Customer Care
- Book-keeping
- Entrepreneurship

COMPUTERISED ACCOUNTING

Duration: 3 weeks each module Fees: 5,000 per module Grade D Plain

- QuickBooks
- Sage
- Peachtree
- Pastel
- Tally
- Dac Easy



PROFESSIONAL GRAPHIC DESIGN

Duration: 6 months Fees: 5,000 per module Grade D Plain

- Publisher
- CorelDraw
- Photoshop
- Illustrator
- InDesign
- PageMaker



WEB DEVELOPMENT

Duration: 6 months Fees: 5,000 per module Grade D Plain

- HTML
- JavaScript
- PHP
- CSS
- MySQL
- Dreamweaver

SOFTWARE DEVELOPMENT

Duration: 6 months Fees: 5,000 per module Grade D Plain

- Access Pro
- Visual Basic
- C++
- Java
- Python
- C#



DIPLOMA IN COMPUTER STUDIES (CSK)

Duration: 2 terms Fees per term: 15,000 Grade: D+

1. Concept of IT
2. MS Windows
3. MS Word
4. MS Excel
5. MS Access
6. MS PowerPoint
7. MS Publisher
8. Email & Internet
9. MS Outlook
10. Typing Skills
11. Printing & Scanning
12. Computer Engineering
13. QuickBooks
14. Photoshop
15. HTML

COMPUTER ENGINEERING (CSK)

COURSE	EXAM BODY	DURATION	PER TERM
COMPUTER ENGINEERING AND NETWORKING	CSK	4 Months	20,000/-

DIGITAL MEDIA (VIDEO EDITING)

Duration: 6 months Fees: 15,000 per term Grade: D+

- Production Level
- Premiere Pro
- Adobe Audition
- Filmora
- Camtasia
- Audio Editing
- Adobe After Effect
- Video Lighting

TRAVEL AGENCY & AIR TICKETING

Duration: 2 months Fees: 15,000 in FULL Grade: D+

- **Air Ticketing Course using Galileo and Amadeus**